



**Constitution of the Panhellenic Council at Florida Institute of Technology**  
**Revised: March 22, 2019**

**Article I. Name**

The name of this organization shall be the Panhellenic Council at Florida Institute of Technology.

**Article II. Object**

The object of the Panhellenic Council shall be to develop and maintain women's sorority life and interfraternity relations at a high level of accomplishment and in so doing to:

1. Foster the spirit of friendliness, cooperation, and goodwill among member groups of the Panhellenic Council along with non-sorority members.
2. Consider the goals and ideas of member organizations as applicable to campus and personal life. Promote the growth of individual chapters and the sorority community both on and off campus.
3. Promote superior scholarship and intellectual development.
4. Cooperate with member fraternities and the University administration with concern for and maintenance of high social and moral standards.
5. Act in accordance with National Panhellenic Conference Unanimous Agreements and policies and best practices.
6. Act in accordance to not violate the sovereignty, rights, and privileges of member fraternities.
7. Compile rules governing all aspects of the Panhellenic Council.

**Article III. Membership**

There shall be three classes of membership in the Panhellenic Council: regular and associate.

1. Regular membership shall be composed of all chapters' members in good standing with the National Panhellenic Conference at Florida Institute of Technology. The regular fraternities of the Panhellenic Council are as follows: Alpha Phi, Gamma Phi Beta and Phi Sigma Sigma.
2. Provisional membership. The provisional membership of the Florida Institute of Technology College Panhellenic Association shall be composed of all of colonies of NPC sororities at Florida Institute of Technology. Provisional members should pay no dues and shall have voice, but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of NPC sorority.
3. Associate membership shall be composed of all colony members in good standing with the National Panhellenic Conference and local sororities that have been approved by Panhellenic Council. Associate members shall pay no dues and shall

have a voice by no vote on all matters. An associate member shall automatically become a regular member upon chartering.

#### Article IV. Officers

1. The officers of the Panhellenic Association shall be President, Executive Vice President, Vice President of Recruitment, Vice President of Programming, Administrative Vice President, and Vice President of Scholarship.
2. The office positions of President, Executive Vice President, and Vice President of Recruitment shall be alternating delegates from sororities holding regular membership in the Florida Institute of Technology Panhellenic Council. They shall rotate in the order of Alpha Phi, Gamma Phi Beta, and Phi Sigma Sigma.
3. Delegates from sororities holding associate membership shall not be eligible to hold office. Ineligible for President or Recruitment
4. The officers shall serve for a term of one year. The term of office is the beginning of the spring until the end of the fall semester

#### Article V. The Panhellenic Council

1. Duty: It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the Panhellenic community (including recruitment) which do not violate the sovereignty, rights, and privileges of member fraternities.
2. Membership: The Panhellenic Council shall be composed of one delegate and/or one alternate delegate from each regular and associate member sorority of the Panhellenic Council.
3. Selection of Delegates: Delegates to the Panhellenic Council shall be selected by their respective sorority chapters to serve for a term of one calendar year. The term of office is the beginning of the spring semester until the end of the fall semester.
4. Delegate Vacancies: When a delegate vacancy occurs, it shall be the responsibility of the sorority to select a replacement within one week and to notify the Panhellenic Council Executive Vice President and Administrative Vice President of her name, email address, and telephone number. When a delegate vacancy exists, the alternate delegate of the sorority shall fulfill the duties of the delegate until replaced.
5. Delegate Duties: It is the duty of the delegate to inform her respective chapter of all information communicated within the Panhellenic Council by her next chapter meeting. The delegate shall also inform the Panhellenic Council of all chapters' activities including Continuous Open Recruitment and philanthropy events. Excluding "Chapter only" information.
6. Officers: The officers of the Panhellenic Council shall serve as the Executive Board of all campus sororities and shall have such powers and duties as prescribed in the By-laws of the Florida Institute of Technology Panhellenic Council.
7. Elections:
  - a. Each nominee must have a 2.5 cumulative GPA or higher and maintain a 2.5 GPA during her term in office, if elected.
  - b. Nominees must be full-time matriculated students to run for any Panhellenic officer position.
  - c. Nominees must be in good standing with their respective chapters.
  - d. Chapter presidents may not run for any Panhellenic position.
  - e. Two nominees are required for each of the three alternating positions: President, Executive Vice President and Vice President of Recruitment.
  - f. The election process will be as follows:
    - i. Nominations: Nominations for Panhellenic positions will be open for 1-2 weeks.

- ii. Interviews: Each nominee must have an interview with the current Panhellenic Council. Chapter delegates may attend interviews if interested. The interviews will follow nominations.
- iii. Speeches: Each nominee will present a speech for the chapters at the Panhellenic meeting. The speeches will be the week following interviews.
- iv. Voting: Voting will be conducted by secret ballot and will go in descending order with electing President first. Voting will be held the day of speeches.
- g. Nominees must attain majority of the votes or more to be elected into the position.
- h. The officers will officially assume their duties at the Panhellenic transition.
- 8. Meetings: The Panhellenic Council shall meet on a weekly basis at a time and place established at the beginning of each academic term.
  - a. Meetings are defined as:
    - i. Regular Meetings: The Panhellenic Council shall hold at least one regular meeting ~~weekly~~ or biweekly unless specific events conflict during that week.
    - ii. Executive Meetings: The Panhellenic Council shall hold at least one executive council meeting a week unless specific events conflict during that week.
    - iii. Special Meetings: The President, when necessary, may call a special meeting by written request of any regular or associate member sorority of the Panhellenic Council. The delegate from each sorority shall notify her individual chapter of all meetings within 24 hours.
  - b. Chapter delegates are required to attend all meetings. If the delegate is absent for two meetings in a semester without prior approval at least 24 hours before the meeting or fails to uphold her duties twice, her chapter must appoint another member to hold her position.
  - c. The Panhellenic Council requires all members of each sorority to attend at least full general meeting each semester.
  - d. Two-thirds of the member sororities shall constitute a quorum for the voting procedures.
  - e. All meetings shall follow parliamentary procedures.
- 9. Voting:
  - a. The voting members of the Panhellenic Council shall be the Panhellenic Council. This includes delegates of each sorority holding regular membership and the Executive Board members of the Panhellenic Council with the exception of the Panhellenic President. If a delegate is absent, the vote of her sorority shall be cast by an alternate delegate from the chapter.
  - b. Associate member groups are not allowed to vote on Panhellenic Council decisions.
  - c. Two-thirds of the voting members of the Panhellenic Council shall be required to establish recruitment rules and add a chapter. A majority vote shall be required to carry all other questions.
  - d. The Panhellenic President shall have voice but no vote except in a deadlock decision.
  - e. The Panhellenic President may call a vote through email and be completed within 24 hours. The voting will follow Robert's Rules of Orders and must achieve two-thirds to be approved. All parties should be included in the steps of the motion, excluding individual votes, which should go only to the Panhellenic President. The outcome of the motion including individual votes should be emailed back to each party immediately following the vote.

- f. The alternate delegates shall have a voice but no vote if the regular delegate is present.
- 10. Total:
  - a. Total will automatically change to the new Total as decided on by the NPC Area Advisor, RFM Specialist (when applicable), and Panhellenic Advisor within 24 hours after bid acceptance following formal recruitment period.